MANSFIELD STATE SCHOOL

Parent Information Handbook

Address: 174 Ham Road, Mansfield
Telephone: 07 3421 3888
Email: info@mansfieldss.eq.edu.au

Mansfield State School Handbook

WELCOME TO MANSFIELD STATE SCHOOL

Welcome from Principal, Amanda Hawkswell

Mansfield State School was established in 1970. The school has strong community support and positive reputation. Students believe they are learners and along with their families have high expectations of success.

Mansfield State School is very multicultural, over 53 languages are spoken across the school. Approximately 22% of its students were born overseas and 43% of the population identify as EAL/D.

The school is high performing in academic pursuits, as reflected in the A -C data in all Learning Areas, NAPLAN and diagnostic assessments.

Our Prep to Year 6 teaching and learning aligns to the Australian Curriculum and includes the teaching of French. The school supports students through a Whole School Support program that promotes student growth in EAL/D, High Capability, Students with disabilities, Learning Support and social and emotional well-being.

Though our clear vision, this school promotes students' success through a balanced pursuit of excellence in academic, cultural, and sporting endeavors.

School motto

Loyalty and truth

Our Vision

Curious, engaged learners

Creative, critical thinkers

Caring, active citizens

Our Values

Engaging in life-long learning

Creating safe and inclusive workplaces and communities

Every person succeeding

Authentic collaboration that is purposeful

Why?

We believe every person should have the opportunity every day to strive to achieve their personal best.

Amanda Hawkswell
Principal

Arrival and Departure Times/School Routine

Mansfield State School operates daily, based on these times:

Prior to 8.20 am, students should not be at school unless they are at 'School Plus' OHSC or attending supervised lessons or activities.

- Students and parents from Year 1 – Year 6 are to stay in the Green Zone (under covered areanear the tuckshop and surrounding areas). Prep students are to stay on the prep grassy
  area. Students are not to go near or around classrooms before 8.35am.

While in the 'green zone', children must;

- Sit quietly with their friends
- Walk if they need to move
- Refrain from playing ball or active games

8.42 am Music plays, students go to the toilet, get themselves ready for class and wait outside their classrooms.

8.45 am Bell rings, doors open and students enter.

Students not in their classroom by 8:45am must go to the office to get a LATE SLIP.

10.50 am Bell rings, all students go to their assigned eating area.

11.05 am Bell rings, students put lunch boxes in class baskets, clean eating areas, then line up at the designated area to be taken to playgrounds, go to the library, attend clubs or groups, or train in their sporting teams.

NO HAT ~ SHADE PLAY

11.25 am Bell rings, students stop their play or activities and move to their assigned area to line up and wait for their teacher. Students need to ensure they have gone to the toilet and water bubblers before lining up.

11.30 am Bell rings, classes resume.

1.30 pm Bell rings, all students go to their assigned eating area.

1.45 pm Bell rings, students put lunch boxes in class baskets, clean eating areas, then line up at the designated area to be taken to playgrounds, go to the library, attend clubs or groups, or train in their sporting teams.

2.05 pm Bell rings, students stop their play or activities and move to their assigned area to line up and wait for their teacher. Students need to ensure they have gone to the toilet and water bubblers before lining up.

2.10 pm Bell rings, classes resume. On a Thursday afternoon Mansfield State School holds an assembly. Students attend their senior, middle school or junior assembly every third week. Years 4 to 6 students attend the senior school assembly, then the next week Year 2 and Year 3 students attend the middle school assembly and finally the Prep and Year 1 students attend the junior school assembly the following week.

2.55 pm Bell rings, school day is finished.

Students are not permitted to play on school grounds after 3:00pm. Students not collected by 3:15pm must go to the school office, and parents will be contacted.

Absences

For student absences, please contact us preferably by QParents or by email on absences@mansfieldss.eq.edu.au or phone the school absentee line on 3421 3860 and leave a message before 9.00 am. This message will be passed on to the class teacher and will be recorded so an absence alert text isn't sent. Our school uses a *Same Day Notification System* and parents will be advised if their child is absent via a text message (if no prior advice has been provided to the school by the parent). Parents will be required to respond to this text message toinform the school of the reason for their child's absence.

Leaving school during the day

Students who need to leave the school grounds during the school day to attend an appointment must bring anote, or parents can send an email to the classroom teacher which outlines details. Parents are required tosign students out at the office and collect students from the office. No student will be permitted to leave school grounds between school hours without a parent or carer present. Students are not permitted to meetparents in the car parks or walk home during school hours.

Orientation of the School Year – Meet the Teachers

Teachers will, within the first few weeks of school, offer an invitation to you to attend a meeting with the year level teachers. At this meeting, plans and goals for the year will be outlined and questions are welcomed. It is intended to be a meeting about curriculum not to talk about individual students. However, parents are welcome to make appointments to discuss concerns etc. with teachers at mutually agreed times.

Reporting and Parent Teacher Interviews

Reporting is a way to communicate with parents and build the school-parent partnership to improve student learning.
Parent interviews are conducted at the end of Term 1 and Term 3. Written reports are sent home at the end of Term 2 and Term 4. As our written reports are emailed, it is essential that you keep us updated should your email address change.

School Houses

Children are divided into three houses named after Australian Native Animals using traditional language.

House Name	Colour	Animal Name
Banjora	Blue	Koala
Koongarra	Red	Kangaroo
Tarrawingee	Green	Emu

Sun Safe

Our school encourages all students to be sun safe due to our climate. The practices encouraged are:

- wearing hats while outside the classroom e.g.: lunch breaks and at sport
- wearing 30+ sunscreen while playing sport
- wearing sun safe shirts and sunscreen while swimming

Our “No Hat, No Play” rule reinforces our sun safety practices. We encourage parents to provide appropriate sun safety items for their children.

Celebrations

Parents are asked not to bring birthday or other celebration food to school for their child to share with the class.

Complaints Management Policy

During the course of your child’s school years at Mansfield State School you may have cause to make a complaint about an issue or concern you have with their education.

Mansfield State School is committed to ensuring that all complaints are dealt with in a fair and equitable manner. There are processes and support networks in place to enable you and your child to work through any issues or concerns you may have.

To achieve an effective resolution for all parties, when making your complaint, you should ensure you:

- provide complete and factual information in a timely manner
- deliver your complaint in a calm and reasoned manner
- avoid making frivolous or vexatious complaints
- or using deliberately false or misleading information.

You should be aware that if you are making a complaint about a staff member that, in most instances, thestaff member will be told of the complaint and offered the right of reply. You also have the right to have asupport person participate throughout the process.

The following four-step procedure is in place to assist parents/carers and school staff to reach an outcomethat is in the best interest of the student.

1. Discuss your complaint with the class teacher

If your complaint is with your child's teacher or relates to an issue concerning your child's experience at school, make an appointment with that teacher as soon as possible through the school administration. Discuss your complaint with the teacher and give the teacher an opportunity to suggest a solution. The teacher will make a record of your complaint and report your meeting and any outcomes to the school principal or to a delegate. Together, both you and your child's teacher should be able to resolve the problem at this level.

2. Discuss your complaint with the deputy principal, head of special education or business manager

If after approaching your child's teacher your complaint remains unresolved, make an appointment to see the school deputy principal that supports your child's year level to discuss the issue further. Alternatively, you and the teacher may agree to ask the deputy principal to act as a go-between in informal conflict resolution in an attempt to resolve the problem.

If your complaint relates to general school matters, including issues of school policy and issues of compliance or non-compliance, you should raise your complaint directly with the deputy principal, or the head of special education, if related to students with disabilities. If related to finance, discuss directly with the business manager. The staff member will make a record of your complaint and work with you to come to a resolution.

3. Discuss your complaint with the principal

If after approaching the deputy principal, head of special education or business manager your complaint remains unresolved, make an appointment to see the school principal.

Complaints to the principal may be lodged in person, by telephone, writing or via email.

The school principal's email address is principal@mansfieldss.eq.edu.au

4. Contact your local education office

If you have discussed your complaint with the principal and still feel that you have not reached a resolution, you have the right to contact your local Department of Education office.

Complaints may be lodged by telephone or in writing. Your complaint should be specific in detail and outline the steps you have taken to resolve the issue. Ensure your complaint includes your full name and address and that you have signed and dated it. It is also a good idea to keep a copy for your own records.

Anonymous complaints will only be acted on if enough information has been provided to allow for follow-up with the relevant school principal.

When you contact your local education office a record will be made of your complaint. You will also be advised that your name and the nature of your complaint will be reported back to the principal of your school. Local office staff will then work with you and your school to seek a resolution.

Addresses and telephone numbers for the Department of Education Metropolitan Region office is asfollows:

Metropolitan Regional Office
Private Mail Bag 250
Mansfield DC Qld
4122 Phone: (07)
3028 8052
Email: MetroExecServices@det.qld.gov.au

5. Independent review

If you have not been able to resolve your complaint through these formal processes, you can lodge your complaint with the Queensland Ombudsman. The Ombudsman may be contacted at:

Office of the Ombudsman
GPO Box 3314, Brisbane, Qld 4001
Telephone (07) 3005 7000 or
Toll Free 1800 068 908
Fax (07) 3005 7067
Email: ombudsman@ombudsman.qld.gov.au

The role of Parents and Citizens' Associations (P&Cs)

Complaints about services that are run or managed by the P&C at your school, for example outside school hours care or the tuckshop, should be directed to the P&C in the first instance.

Complaints that are relating to your child's education and well-being or to school policies and procedures should not be raised at a P & C meeting. These should always be referred to the school.

POWER at Mansfield

POWER is an approach to combining behaviour expectations, support for wellbeing and positive education into a *philosophy* which promotes a safe, supportive and healthy environment in which to immerse students. The acronym **POWER** encompasses: **P**ositivity-**O**pportunities-**W**ellness-**E**ngagement-**R**espectful, safe learners.

Elements of PBL (Positive Behaviour for Learning) underpin aspects of our behaviour approach, and enables students to develop a clear understanding of required expectations, become responsible for their own behaviourand work together to create a positive, productive and harmonious learning community. PBL is a systematic and evidence-based plan for schools to:

- ✓ be a positive place to learn
- ✓ teach students how to behave at school
- ✓ tell students when they do the right thing
- ✓ help students when they make mistakes
- ✓ work together with parents.

Mansfield State School believes that student wellbeing and positive mental health is paramount to positive behaviour choices, and the foundation for strong academic outcomes.

School Values

Mansfield State School values are represented through our school crest mascot, the eagle. Expectations related to these values are outlined more specifically in the school-wide behaviour expectations matrix.

Our school-wide values are:

Be Safe

Be Respectful

Be a Learner

Behaviour Expectations Matrix

	BE SAFE	BE RESPECTFUL	BE A LEARNER
Uniform Code	***All Mansfield State School students are expected to follow the school code of dress in all settings***		
Classroom (and all learning settings)	• Students to enter classroom only with staff supervision • Walk safely through the classroom • Use furniture and equipment safely and correctly • Keep your hands, feet and objects to yourself • Make safe digital choices including using electrical safety when charging devices • Walk around pool	• Follow staff instructions • Use active listening skills • Use good manners at all times • Care for others and their property • Consider others' points of view • Speak kindly and in an appropriate volume. • Be respectful and inclusive of everyone's differences • Care for school equipment and furniture	• Be in class before the second bell • Be prepared with all equipment • Be an active participant • Try your best at all times • Ask for help when you need to • Know your learning goals. • Use technology as a learning tool
Outdoor/ Active areas	• Keep your hands, feet and objects to yourself • Wear hat when outdoors • Walk on concrete surfaces. • Use approved sports equipment in the green zone at play times only • Play running games/activities on grassed areas • Be aware of others when walking around – look where you are walking • Walk bikes through grounds before and after school • Remain off playgrounds before and after school	• Follow staff instructions. • Play fairly and inclusively • Take care of borrowed equipment • Speak positively to others • Care for the environment • Be considerate of learners when you are outdoors during learning times	• Help others during games • Problem solve respectfully • Consider others' play ideas
Outdoor Transitions (moving between spacesthrough the school)	• Listen and respond to the bell immediately (before school, after break times) • Listen to and follow staff instructions at all times • Carry belongings, such as swimming bag and iPad safely • Walk quietly from one place to another • Stay to the left of stairs/ paths	• Move quietly and with purpose throughout the school • Give way to adults, share pathways with others and wait your turn • Greet visitors and adults as you pass • Care for your own and others' property • Respect the environment- walk on pathways and collect rubbish for the bin	• Take the most direct route • Move in an orderly manner • Stay together as a group when required
Green Zone (Before school)	• Arrive after 8:20am • Sit down • Stay within Green Zone boundaries • Devices and sporting equipment to remain in bags • When the music sounds, walk safely to class	• Visit bathroom and get a drink before bell rings • Follow staff instructions • Sit quietly while talking to friends	• Set good examples for peers- model appropriate behaviour • Remind peers about what is expected • Prep students remain with parent orolder sibling until handed to care of school staff at a point of time
Toilets	• Walk straight to the toilets and straight back with buddy • One person per cubicle • Wait quietly for your buddy and return to class together • Keep the floor dry	• Remain in your own cubicle and lock the door • Wait patiently for your turn • Leave the toilet area when finished • Keep the toilet area clean and report when the toilet needs attention	• Use the toilet during your break time • Practice good hygiene- flush toilets,use soap to wash hands

Student Behaviour Expectations Matrix **continued**

	BE SAFE	BE RESPECTFUL	BE A LEARNER
Online/ iPad Environment	• Devices to be used in learning settings only • iPads only to be used with staff supervision • Demonstrate personal safety when interacting online; i.e. not sharing private/personal information • Report unsafe online behaviours to a teacher • Use school approved apps only	• Only access your own device • Follow internet agreement terms • Only comment in a positive or kind manner online • Seek staff permission before taking photos on your iPad • Sign in your mobile phone at school	• Bring iPad every day with at least 80%charge • Have all year level apps downloaded • Apps to be organised in home andschool folders • Use school apps only, and as instructedby staff updated • Use own login, username and passwords
Eating Areas	• Sit down while eating (eat only your own food) • Raise your hand to be released to play by the duty teacher once your area is tidy • Ask staff to go the toilet and check back in once you have returned • Line up and wait for play duty staff • Keep walkways and doorways clear • Keep sporting equipment still until in the playground	• Stay in your year level eating area • Use a quiet voice • Remain seated until you're dismissed • Keep your area clean and tidy • Use your manners at all times ('please', 'thank you', 'excuse me', 'may I') • Follow the duty staff's instructions	• Eat healthy food first • Practice sustainability by using thecorrect bin • Pack lunch box and drink bottle away • Move to undercover areas to finish foodif still eating after the bell
Assembly	• Walk in and out of the hall quietly • Sit with your legs crossed and follow staff instructions • If receiving an award on assembly, sit at the end of the row • Keep hands and feet to yourself	• Enter hall on time and sit silently throughout assembly • Remove hats when entering hall • Consider others' personal space when seated • Listen to speakers • Celebrate (clap) appropriately	• Pay attention to important messagesshared • Acknowledge everyone's successes • Stand quietly, with hands by your sideduring anthem
Stop, Drop, Go Zones and car parks	• Always exit and enter car on the side nearest to footpath • Look both ways before stepping into car zones • Move straight to the Green Zone before school • Walk cautiously, but directly to destination (school or car) • Move straight to STOP, DROP and GO zone after school	• Move to the collection point as quickly as possible • Be alert and ready for collection- keep your belongings in bag • Stay on the seating and pathways at stop, drop and go (away from gardens) • Keep pathways clear • Listen to staff instructions	• Keep iPads in school bag • Model safe and respectful behaviour forother students • Wait patiently • Return to the office if you have not been collected
Library	• Walk in the library • Stay in student zones only • Care for books and resources • Pack away all items when you have finished with them	• Use quiet, inside voices • Use name cards when searching for books • Return books to the 'returns box' when due • Use games and equipment respectfully and pack up when the bell rings	• Be an active listener during lessons Bring appropriate library bag or folder for borrowing • Return books on time
Tuckshop	• Walk to the tuckshop when dismissed by duty teacher after eating time • Line up in a single, quiet line • Keep hands and feet to yourself • Eat purchased items from the tuckshop in the undercover area	• Always use your manners- say 'may I', 'please', 'thank you' and 'excuse me' • Wait patiently for your turn • Only line up if you are ordering or collecting food • Place tuckshop orders in on time • Only collect your class tuckshop box and only take items that belong to you	• Think and plan ahead before ordering • Visit the tuckshop with plenty of timebefore the first bell rings • Finish all tuckshop food before returningto class

Mansfield State School

BYOD iPad program

In 2026, we will be continuing our BYOD iPad program for students in Years 2-6. This has been a successful program in supporting students with digital literacies, extending their higher order thinking skills and providing a platform for our students to be citizens in a digital world.

The Student Participation Agreement form is for all students at Mansfield State School who are intending to participate in the BYOD iPad Program from Year 2, through to Year 6 in 2026. Please complete the form in the permission booklet.

Our current BYOD iPad Program and the integrated use of digital devices in the classroom supports the higher order thinking and problem-solving skills needed of our students for the digital world around them.

The **minimum** specifications we request for students bringing their own iPad are listed below.

Model	Specifications	Approx. Cost
iPad 11th Generation (A16)	Wi-Fi only / 128 GB storage	$525
iPad 10th Generation (A14)	Wi-Fi only / 64 GB storage	$450

- **Wi-Fi only** (4G or 5G connection is not allowed at school, microchip must be removed)
- Robust case and screen protector
- Carry Bag (protects from food and water spillages)
- Stylus (optional)
- Headphones
- Year 2, Year 3, Year 4 and Year 5 app list will be managed via the InTune application.
- Apps downloaded as per year level list (cost approximately $10 from your personal iTunes account, managed at home)
- The 11th Generation iPad (A16) is recommended as it will receive iOS updates for the entire duration of your child's primary schooling at Mansfield State School.
- The 10th Generation iPad (A14) meets requirements, but Apple is only expected to support iOS updates for this model for approximately three more years.

If you have decided for your child to participate in the 2026 BYOD iPad Program, please complete the Student Participation Agreement and return it to the school office. The required 2026 Year Level App Lists will be available on the school's website, with the exception of Year 6.

Mansfield State School

Student Participation Agreement (BYOD iPad Program)

Memorandum of Understanding (MOU)

General Use

1. I understand it is recommended that I **bring my personal iPad to school each day.**
2. I will ensure all school apps, ***including paid apps*** from the 'Year Level App List' **are downloaded on my iPad.**
3. I will ensure the **iPad is charged** with a least 80% charge and ready to use at the beginning of each school day.
4. I will hold the **iPad with two hands** when carrying it and **will walk** with it at all times.
5. I will **ensure my iPad is kept in my school bag on my trip to and from school.**
6. I will **keep food and drinks away** from my iPad at school.
7. I will **immediately report any accidents or breakages** to my parents and teachers.
8. I will seek permission from individuals prior to taking photos and recording sound or video and only as part of a learning experience.
9. I will follow all staff directions in relation to the use of my iPad.

Content

1. I will use the iPad only to **support my school learning program** whilst at Mansfield State School.
2. I permit my teachers and parents to **perform checks** to monitor that I have not installed illegal / unsuitable software applications and content and to check the websites which I visit. I understand there will be **consequences** for inappropriate use including, but not limited to, loss of privilege of using the iPad for a period of time.
3. I am responsible to ensure my iPad is **backed up.**

Safety and Security

1. Whilst at school, I will only connect my iPad to Education Queensland's Managed Internet Service. I am ***not permitted*** to access 4G/5G internet at school.
2. Whilst at school, I will **only go to websites at school** that support my learning activities.
3. I will only use my **school email account** for mail related to my learning.
4. I will be **cybersafe** and **cyber smart** when using the internet.
5. I will demonstrate **etiquette** when using my iPad / other equipment with regards to other people.
6. I will **only take photos and record sound and video** when granted permission by my teacher.
7. The school name, crest or uniform must not be used in any way which would result in a negative impact for the school and its community. I will not post photos, audio or video of these.
8. I will use my iPad lawfully and in accordance with the *Mansfield State School /CT Access Agreement* and School's values and expectations. I understand that failure to do so will result in action being taken by school staff in line with the Student Code of Conduct.
9. For security reasons, I am **not to share account names and passwords** with anyone unless requested by *Mansfield State School* staff when servicing the iPad.
10. I am **responsible for the security and use of my iPad while at *Mansfield*** *State School.* iPads will remain in classrooms when not in use under teacher supervision.

I am aware that non-compliance or irresponsible behaviour, as per the intent of the Student Code of Conduct, will result in consequences relative to the behaviour, to be determined by the school.

P&C Association

Welcome

The Mansfield State School P&C is focused on building a strong school community and assisting the school for the benefit of students and families.

All parents, guardians and friends of our school are encouraged to become members of our Parents and Citizens' Association. We need people from all walks of life and with a range of talents who are committed to delivering great outcomes for their children and school. Membership does not mean you have to attend all meetings although it does entitle you to vote on matters relevant to our school.

Volunteering allows you to connect to your community and make it a better place. It can benefit you and your family and it's a great way to meet other families in the school community and build strong friendships.

Please check the latest newsletter or Facebook page for any variations to meeting times. Please contact the P&C at pandc@mansfieldss.eq.edu.au if you would like any more information.

Stay Informed

To stay up to date with what's happening in our school community you can –

Visit out website: www.mansfieldsspandc.org.au

Send us an email: pandc@mansfieldss.eq.edu.au

Visit us on Facebook: facebook.com/MansfieldStateSchoolPnC

Join the P&C:
Fill out the attached form and return to our secretary.

P&C Meetings

P&C Meetings are held the second Monday of each month (during term). They commence at 7pm in the staffroom. All welcome.

P&C Positions

P&C Executive positions:

President

Vice President Treasurer

Assistant Treasurer

Secretary

P&C Committees:
Fundraising
Music Support
Muddies Swim Club

MANSFIELD STATE SCHOOL
LOYALTY & TRUTH
PARENTS & CITIZENS' ASSOCIATION

Tuckshop

Our tuckshop, The Lunch Box, provides affordable, nutritious and 'Smart Choice' food five days a week (both 1st and 2nd break). The tuckshop also supports the senior and junior sports days as well as other special events. It is run as part of the P&C and relies on volunteers who support our Convenor. Prep students must pre-order items to be delivered to their designated area.

Our preferred method of ordering is through www.flexischools.com.au but orders can be made before school at the counter.

All are welcome to help out in the tuckshop. No experience is necessary, just a willingness to assist. Please contact our Tuckshop Convenor, Sofia, at sdrum0@eq.edu.au if you would like to volunteer. Even an hour or two is a big help.

Uniform Shop

Our uniform shop is located next to the tuckshop in the main undercover area. It is run by our P&C, with all proceeds going towards the school. All Mansfield State School uniform clothing items and bags, plus some accessories, are available for purchase at the uniform shop. You can contact the Uniform Shop Convenor at uniformshop@mansfieldss.eq.edu.au.

Opening Hours:
Monday 8am - 10.30am
Thursday 8am- 10.30am
Friday 8am - 10.30am

Items can also be ordered online through www.flexischools.com.au.

Online orders can be picked up at the uniform shop or sent directly to the classroom.

Music Support Group

The Music Support Group is a sub-committee made up of parents, classroom and instrumental music teachers to support our music program. We work in partnership to present two Music Extravaganzas every year and raise funds to support the instrumental and choral groups.

If your child is part of our music program and you would like more information please join our Facebook group 'Mansfield State School Arts Department'.

MANSFIELD STATE SCHOOL
LOYALTY & TRUTH
MUSIC SUPPORT GROUP

Mansfield Muddies

The Mansfield Muddies swimming club is an important part of the school community and is an active sub-committee of the P&C. The club aims to provide a supportive and encouraging environment for children to learn to swim, train and compete.

We value the achievements of all swimmers regardless of level or ability. We cater to swimmers of all ages from prep through to high school, and even adults. We are always happy to welcome new members.

For more information, please see our website at www.mansfieldmuddies.com.au and follow @MansfieldMuddies on Facebook.

Mansfield State School
Parents & Citizens' Association

ABN: 92 499 891 058

Uniform Shop Price List
2026

ITEM	Size / Style	Price
FORMAL UNIFORM		
Check Dress	4,6,8,10,12,14,16,18,20,22,24	$50.00
Check Shirt	4,6,8,10,12,14,16,18,20,22,24	$40.00
Grey Shorts	4,6,8,10,12,14,16,18,20,22,24	$40.00
Check Blouse	4,6,8,10,12,14,16,18,20,22,24	$40.00
Grey Culotte	4,6,8,10,12,14,16,18,20,22,24	$40.00
SPORTS UNIFORM		
Sports Polo Shirt	2,4,6,8,10,12,14,16,18,20,22,24	$35.00
Sports Polo Shorts	2,4,6,8,10,12,14,16,18,20,22,24	$25.00
Sports Skort	2,4,6,8,10,12,14,16,18,20,22,24	$37.00
WINTER UNIFORM		
Zip Jacket	2,4,6,8,10,12,14,16,18,20,22,24	$45.00
Tracksuit Pants	2,4,6,8,10,12,14,16,18,20	$35.00
Stockings (Maroon or Grey)	3-5,6-9,10-12, MIDS	$10.00
V Neck Jumper	4,6,8,10,12,14,16	$50.00
Formal Pants (Grey)	4,6,8,10,12,14,16,18,20	$45.00
LONG SLEEVE OPTIONS		
Long Sleeve Polo	Enquire at Uniform Shop	$45.00
Long Sleeve Dress	Enquire at Uniform Shop	$60.00
INSTRUMENTAL MUSIC		
Music Performance Shirt	4,6,8,10,12,14,16,18,20	$55.00
Music Performance Pants (black)	4,6,8,10,12,14,16	$25.00
SCHOOL HATS		
School Bucket Hat	55cm/57cm/59cm/61cm	$20.00
INTERSCHOOL SPORTS		
Netball Visor	One size	$10.00
Swim Cap	One size	$15.00
Football Socks	S/M/L	$15.00
GENERAL ITEMS		
School Backpack	One size	$55.00
Library Bag	One size	$12.00
Rain Poncho	S/M/L	$20.00
HAIR ACCESSORIES		
We offer a large range of hair accessories in school colours and fabric. Please see Flexischools or ask at the Uniform Shop for options and prices		

Prices subject to change without prior notice.

Contact Us:
TELEPHONE 3421 3888
EMAIL: uniformshop@mansfieldss.eq.edu.au
ORDER ONLINE: www.flexischools.com.au

flexischools

Facebook

The following Facebook pages are related to Mansfield State School.

The Arts

Classroom Music

We have two classroom Music teachers at Mansfield State School. All students attend one 30-minute lesson per week. Students from P-6 participate in moving, playing and singing to music. Learning opportunities include learning how to make music (composing and performing) and responding to their own and others' music. Instruments are used to enhance and compliment their learning experiences. The focus instruments are:

Prep: Tuned and Untuned Percussion

Year 1-2: Xylophones

Year 3-4: Recorders

Year 5-6: Ukuleles

School choirs

Students in Years 1-6 are encouraged to be part of the Choral Program. Students participating in the Choral Program will learn the skills of vocal control and expression, performance discipline, the responsibility for memorising their part and being a team member. Once students sign up for choir, they are expected to honour their commitment to the group for the whole year. All choir groups perform at school and community events throughout the year.

The Choirs at Mansfield are as follows:

- One-Ders (Year 1 Choir)
- Junior Choir (Years 2-3)
- Senior Choir (Years 4-6)

Students in the Senior Choir are expected to purchase and wear the formal music uniform for their performances (see Instrumental Music Policy Handbook on the school website for more details). The purchasing of the performance uniform is arranged through the Uniform Shop.

Students in the One-Ders and Junior Choir dress in their formal school uniform for all performances.

The Arts

Students in Prep – Year 4 participate in Dance and Drama with a specialist teacher. These lessons are for 1 hour a week and cover both subject areas in a semester. Depending on the year level, students will have a 13-week Dance or Drama unit which is the assessed subject for the semester. In the remaining 7 weeks of the semester, students will have learning and experiences in the other subject, but will not be formally assessed.

Example Semesters:
Semester 1 - Year 1 & Year 3 – 13 Week Dance Unit, 7 week Drama unit.
Semester 2 – Year 2 & Year 4 – 13 Week Drama Unit, 7 week Dance unit.

Prep units are based on terms, one term for Dance and one term for Drama. The Drama unit is the only assessed subject for Prep students.

Dance Troupe

The Dance Troupe consists of a senior dance group with Year 6 students who meet to learn a routine during a lunch time break with the Dance and Drama teacher.

Instrumental Music

Mansfield State School has a large instrumental music program including three string orchestras, two concert bands, a stage band, a percussion ensemble and other small ensembles.

Students in the Instrumental Music program will have two sessions with an Instrumental Music teacher each week. Once in a small group lesson, and then in an ensemble rehearsal.

All Mansfield Sate School Instrumental Music members wear a performance uniform which has been developed and endorsed by the Music Support Group and the P&C Association. All students are required to wear this uniform at performances and the music shirt is available for purchase at the uniform shop. Students must wear black shoes and black socks with the uniform. Long hair is required to be tied back and tied with a maroon ribbon, also available from the uniform shop.

All music groups perform twice a year at Music Extravaganzas as well as other events in the wider school community. Students have the opportunity to participate in district workshops, combining with other schools and teachers in the area.

Please refer to the Instrumental Music Policy Handbook, for further information on how the program runs and costs involved.

QParents

Department of Education, Training and Employment
QParents
Secure online parent portal
Contact QParents
Ph. (07) 3034 4321
Email: qparents@dete.qld.gov.au
Access your child's student information online and stay connected to your school.
Anytime, anywhere:
• reporting and assessment
• timetables and class times
• attendance records
• invoice and payment details
• and much more...
Visit: qparents.qld.edu.au
Compatible with the following devices:
Android
Apple
Windows 8
For more information or to submit an expression of interest visit:
https://qparents.eq.edu.au
Great state. Great opportunity.
Queensland Government

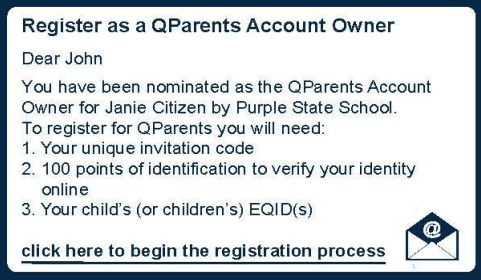
QParents

Registration Process for parents

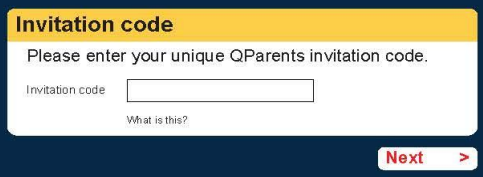
Please note: Your registration progress cannot be saved. Before you begin your registration, you will need to have on hand:

1. *Your QParents invitation email*
2. *Documents for identity verification* *(see item 1)*
3. *Your child/children's EQID (Education Queensland identification number)* *(see item 3)*

1 Click on the link in the QParents invitation email.

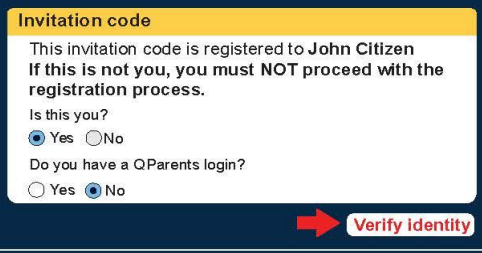


2 You will be taken to the QParents portal with your unique invitation code already entered. Click 'Next'.



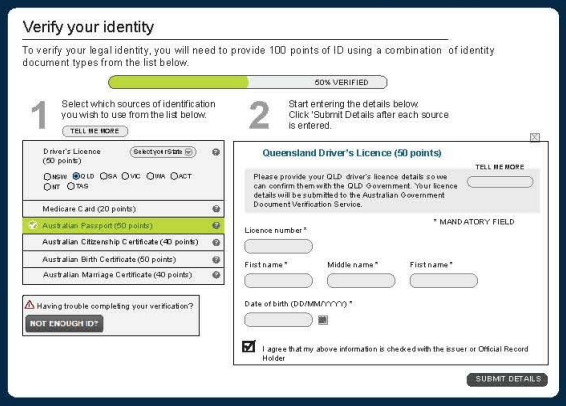
3 Read the Privacy Statement and the QPAO terms and conditions. If you agree to these, tick the 'Read and understood' check-boxes for both and click 'Accept'.

4 Select 'Yes' if you are the person linked to the code you entered, and 'No' if this is your first time registering a QParents account. Then click 'Verify identity'.



5 You will now need to enter details from your identity documents.

1. Select the first document you will use.
2. Enter the requested details—they can be found on your identity document. When you have done this, click 'Submit details'. (see item 2)
3. Repeat steps 1 and 2 until you have reached 100 points. Then click 'Finish'.
4. If you can't reach 100 points, you may click 'Not enough ID?' to continue your registration. You will need to attend the school to present your ID.



Item 1: ID

The following documents can be used to verify your identity **online**. Each identity document is worth a certain number of points. To complete online registration you will need to verify 100 points of documents.

Australian Passport	50 Pts
Australian Driver Licence	50 Pts
Medicare Card	20 Pts
Australian Birth Certificate	50 Pts
Australian Marriage Certificate	40 Pts
Australian Citizenship Certificate	40 Pts
Change of Name Certificate	40 Pts
Australian Visa (foreign passports)	20 Pts

If you are unable to verify 100 points of ID online, you may still create an account. However, to complete your registration, you will need to attend your school to present the relevant amount of ID in person. Full instructions will be emailed to you upon creation of your account.

If you have any questions or require assistance with registration, please contact 13 QGOV (13 7468), or visit: https://qparents.qld.edu.au/#/help

Queensland Government

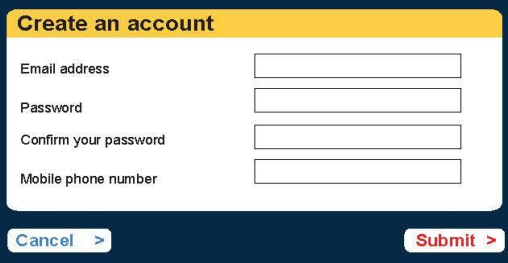
Item 2: **ID HELP**

If you are having trouble verifying a birth certificate or marriage certificate, the following tips might help:

1. You must be referring to a full birth certificate, not an extract.
2. Make sure you enter your name as it appears on the birth or marriage certificate, even if your name has changed.
3. Click on the question mark ? next to the field you are having trouble with to see an example document.
4. Please see our help guide if you are still having trouble: http://qparents.qld.edu.au/#/help

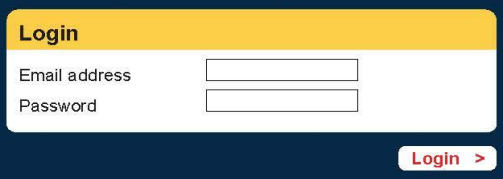
6 You should now create your account. Make sure you use the 'Create an Account' form on the left of the screen.

1. Enter the email address you want to use with QParents. It should be one you check regularly.
2. Enter a password of your own choice. It must be at least eight characters long and contain at least one number and one special character.
3. Enter your password again.
4. Enter your mobile phone number.

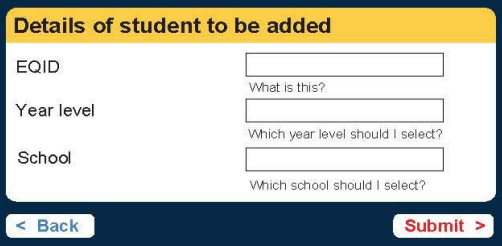


7 An email is sent to the email address you entered in Step 6. Click on the link in this email to verify your email address and activate your account. The email must be verified within 30 days of registration, or you will need to register again.

You are taken to the QParents login page. Log in using your email address and the password you chose in step 6.



8 You now need to add your students. Enter the EQID (see item 3), school year, and school name, then click 'submit'.
If you have been nominated as the QPAO for another child, click 'Add another student' and repeat this process.
Once you have added all your students, your registration and account set-up is complete.



Item 3: **EQID**

Every school student has an EQID. It consists of 10 numbers and one letter. You can find it on your child's student ID card (the numbers under the barcode), report cards, or school invoices, among other documents. Please contact the school directly if you cannot find your student's EQID.

9 A final check is conducted at your child's school before approval. You will be notified by email when this check is complete and will then have access to all of the features in QParents.

Enjoy!

If you have any questions or require assistance with registration, please contact 13 QGOV (13 7468), or visit: https://qparents.qld.edu.au/#/help

Queensland Government

Mansfield State School has partnered with School Plus Foundation to provide families with an exciting program of Outside School Hours Care (OSHC) tailored to the interests of the children. The program includes heaps of sports, craft, construction, dance, cooking, science and spontaneous fun activities.

The Service offers high quality before school, after school and holiday programs for school aged children of all ages. Breakfast and afternoon tea are provided during term time with morning tea also included during VacationCare. Children love the excursions and visiting entertainers to our service.

Contact us

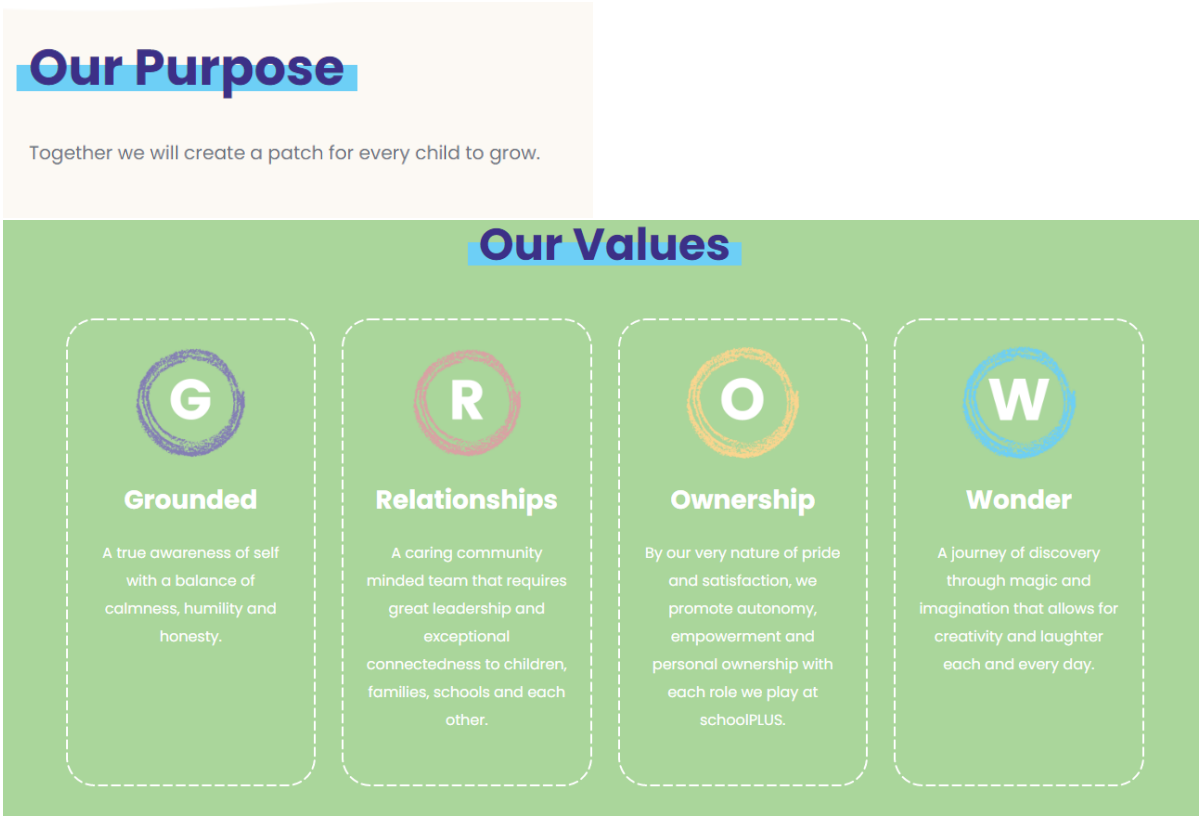
Outside School Hours Care Direct Line	0473 001 654
Outside School Hours Care Direct Email	mansfield@schoolplus.com.au
School Plus Support Office:	07 3395 8099
School Plus website:	www.schoolplus.com.au

Hours of operation

Before school care:	6.30 am - 9.00 am
After school care:	2.55 pm - 6.00 pm
Vacation care:	6.30 am - 6.00 pm

To Enrol

All details are set out on the School Plus website – www.schoolplus.com.au



2026
School calendar
Queensland state schools

DECEMBER 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JUNE

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

SEPTEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2027

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

School holidays Public holidays Staff professional development/student free days

Part public holiday after 6 pm

There are 195 school days in 2026.

Semester 1, 2026 commences for teachers on 22 January and for students on 27 January.

Staff professional development days

Staff professional development days for teachers are 22 and 23 January, 16 and 17 April and 4 September 2026. Schools are able to decide when they undertake the required hours for professional development for the flexible days, as long as they are on the flexible days, in the school holidays or out of school hours.

Public holidays

Queensland public holidays are set by the Minister for Industrial Relations.

Public holidays for local show days are not shown due to diversity of dates across the state.

Final dates for student attendance

20 November is the final date for Year 12 attendance for receipt of a Senior Statement. 27 November is the final date for student attendance in Years 10 and 11.

Some schools in regional, rural and remote areas will close for the summer holidays on 4 December.

The information in this calendar was correct at the time of publication but may be subject to change.

For more information and the latest version of this calendar, visit

www.education.qld.gov.au

25:10:1064

DELIVERING FOR QUEENSLAND | Queensland Government

Mansfield State School
Parents & Citizens' Association

174 Ham Road
MANSFIELD QLD 4122
Email: pandc@mansfieldss.eq.edu.au
ABN: 92 499 891 058

Application for P&C Membership for 20____

Please complete and return to the P&C Secretary

Name:	
Address:	
Home phone:	
Mobile phone:	
Email address:	

I am:
- ☐ a parent of a student attending the school
- ☐ a staff member of the school
- ☐ an adult interested in the school's welfare.

If you are an adult interested in the school's welfare, please provide:
Current Blue Card number: _____

If applicable, please provide details of your children who are students at Mansfield State School: **Name:**_____**Class:**_____

I am:
- ☐ applying for new membership
- ☐ renewing my membership.

I apply for membership in the Mansfield State School Parents and Citizens' Association and Iundertake to:

a) promote of the interests of and facilitate the development and further improvement of the School andthe good order and management of the School; and

b) comply with the constitution of the P&C Association, including the P&C Association Code of Conductas specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

Signature:_____**Date:**_____

P&C Secretary Use

Date received: ……/……/…… Date accepted: ……/……/……

Secretary's signature…… Entered in P&C Register. ☐