



Mansfield State School

Departure Advice

Please complete this form if you are departing Mansfield State School and return to the School Office or email info@mansfieldss.eq.edu.au as soon as possible so we can update our enrolment records. Please call the school office if you have any questions on 07 3421 3888.

STUDENT NAME:

CLASS:

LAST DATE OF ATTENDANCE:

NEXT SCHOOL NAME:

Have all library books and materials been returned?	Yes / No / N/A
Have all other class borrowed resources been returned ?	Yes / No / N/A
Have all musical instruments been returned?	Yes / No / N/A
Have any borrowed school uniforms, sports items been returned?	Yes / No / N/A
Are there any outstanding school accounts to be paid?	Yes / No / N/A

DATE:

PARENT SIGNATURE:

OFFICE ONLY:

UPDATED ONE SCHOOL:

INFORMED FINANCE:

INFORMED CLASS: